



NORTHAMPTON
HIGH SCHOOL

GDST
GIRLS' DAY SCHOOL TRUST

Hospitality Chef

Required: As soon as possible (after all relevant checks are complete)

Contract: Permanent

Hours: 35 hours per week with flexibility for evening/weekend working as required

Salary: £12.17 - £13.48 per hour dependent on experience (with pay increase in September 2024)

£22,162 - £24,537 actual salary based on 35 hours per week and
FTE salary of £22,795 to £25,238

We are looking for an enthusiastic, experienced Chef to join our busy and friendly school catering team as Hospitality Chef. Reporting to the Chef Manager, this role has three main responsibilities:

- Prepare delicious, high quality food for pupils, staff and visitors during term time.
- Prepare catering and supervise out of school hours functions and events.
- Lead the catering service for Nursery during school holidays when the Nursery remains open.

Being highly motivated and flexible will be key and you will need to have excellent customer service skills with a positive, cheerful, 'can-do' attitude. Main duties will include:

- Preparation, cooking and service of the lunchtime and Nursery meals plus any hospitality functions.
- Assisting the Chef Manager/Customer Experience Manager where required.
- Supervising and delegating roles to supporting Catering Assistants.
- Managing a key section of the kitchen.
- Adhering to strict allergen protocols and procedures.
- Liaising with Nursery staff regarding Nursery menu delivery and planning.
- Helping with the general cleaning and clearing up on completion of service.
- Supporting out of hours school events and hospitality where required.

Shift patterns

35 hours per week during school term time (flexing up to 47.5 hours on peak weeks).

20 hours per week during school holidays (flexing up to 35 hours on peak weeks).

Standard working patterns will be Monday-Friday, with occasional weekend days required (day off in lieu during the week) for external events and lettings. Rotas will include some

evening working, in line with school and external events. Advance notice of events and working patterns will be given in line with the school calendar and external event bookings to help provide a good work-life balance. If you would like an informal chat to discuss the role or working patterns in more detail with our Customer Experience Manager, please email recruitment@nhs.gdst.net or telephone 01604 765765.

Salary will be paid at 35 hours per week **all year** irrespective of shift pattern with surplus hours made up supporting the catering service at functions/events during evenings and weekends as required.

Other information

Previous catering experience is essential as either a School Chef or from a contract/commercial catering environment. Possession of NVQ Level 2 or 3 qualifications would be desirable.

Excellent benefits apply. Uniform and lunch provided.

Applications should be submitted by **midday on Thursday 18 July 2024 at the latest**; however, applications may be considered in advance of the deadline.

To apply for the position please see the GDST external recruitment website via the link below:

[Chef vacancy](#)

Please refer to the school website for our child protection policies. Any offer of employment will be subject to the receipt of an enhanced DBS check, satisfactory references, online checks and medical clearance.

Northampton High School and the GDST are committed to diversity, inclusion and real change: a family where every individual is valued, respected and included.

Northampton High School and the GDST are committed to Safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.